



Series:	Governance	COA: GOV 2, 7,
	5.01-5.04, ETH 2, ETH 5.03	
Policy Name:	Board Member Role	
Policy Number:	GOV BC1012	
Revision #/Date:	1/04/2017	
Reviewed Date:	08/12/2020	
Effective Date:	01/09/2013	
Applicable to:	Brevard C.A.R.E.S. Board of Directors	

SUBJECT: Role of the Board

PURPOSE: This policy defines the primary responsibilities of Brevard C.A.R.E.S. Board Members

References: GOV BC 1002: Board Governance GOV BC 1010 Board Donations

POLICY:

The Brevard C.A.R.E.S. Board is responsible for overseeing the mission and strategic direction of the organization. Its duties include participation in strategic planning, fiduciary oversight and making policy decisions. Members must be willing to attend the requisite meetings, follow through on commitments, and participate fully in the decision-making process. The board also presents the organization's image to the community and solicits support in achieving Brevard C.A.R.E.S. goals.

The following are the primary tasks of Board Membership:

- Act as the fiduciary and guardian of the organizational assets;
- Review and approve Brevard C.A.R.E.S. program budget;
- Establish short- and long-term goals;
- Assess progress toward goals;
- Assume stewardship responsibility for Brevard C.A.R.E.S. finances
- Review and where applicable set policies for the overall management and operation of the agency and
- Abide by Carver governance process.

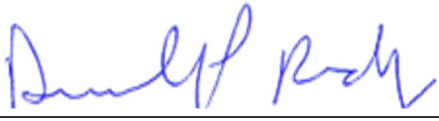
Expectations of the Members of the Board

- Attend regularly scheduled board meetings in accordance with the company Bylaws.
- Participate in committee work when applicable.
- Become informed about the policies and programs of Brevard C.A.R.E.S.
- Participate in fundraising activities and special events sponsored by Brevard C.A.R.E.S.
- Contribute financially according to ability and Board donation policy.
- Participate in board orientation activities.
- Act as an informed advocate of Brevard C.A.R.E.S.

Brevard C.A.R.E.S., Inc. Policy and Procedure Manual

Approved by the Brevard C.A.R.E.S. Board of Directors August 12, 2020

AS APPROVED BY THE BOARD OF DIRECTORS: BY DIRECTION OF THE EXECUTIVE DIRECTOR:



DAN RODGERS
Board Chair

Signature Date: 08/12/2020



KATHRYN PARKER
Executive Director

Signature Date: 08/12/2020