



**Brevard C.A.R.E.S.
Board Report January 2015**

Strengthening Families...Whatever It Takes!

November 2014

On November 6, 2014, Brevard C.A.R.E.S. completed a presentation with the Titusville Rotary at the Lucita Country Club. The group was very welcoming and had lots of questions regarding the types of clients served and the referral process. Brevard C.A.R.E.S. was invited to come back in the future.

Brevard C.A.R.E.S. is interested in partnering with various universities to become an internship site. On November 10, 2014, Brevard C.A.R.E.S. met with the University of Central Florida to discuss the university's requirements and Brevard C.A.R.E.S. plans for utilization of interns. An Affiliation Agreement has been completed and Brevard C.A.R.E.S. is looking forward to having interns placed in the near future.

The Emergency Solutions Grant (ESG) was executed during the month of November. This grant is used to prevent homelessness with families and to assist families who are already homeless financially obtain housing. This can also be used to help with utility assistance.

The Brevard C.A.R.E.S. Staff Day Away was held on Friday, November 21, 2014 at Dave & Buster's in Orlando, FL. Staff ate lunch, interacted with new team members, and engaged in team building activities that required all group members to participate. Staff enjoyed themselves and asked if we could return at another time for employee appreciation in the future.

December 2014

The Brevard C.A.R.E.S. Pot Luck was held on Friday, December 5, 2014. All staff prepared or purchased food for the pot luck. Following the pot luck, staff exchanged gifts and discussed what they were thankful for this season.

Brevard C.A.R.E.S. had toy drives on December 10, December 11, December 12, and December 15 from Sea Ray Boats, a family member of a C.A.R.E.S. employee, Brevard C.A.R.E.S. board member Cyndi Hernandez, a perspective Brevard Family Partnership board member, Abacus, and the Machinist. Brevard C.A.R.E.S. also received gift cards and financial contributions from the C.A.R.E.S. board. The toys and gift cards will be distributed to families on Wednesday, December 17, 2014 at the Winter Wonderland event. Financial contributions from the C.A.R.E.S. board were used to host the Winter Wonderland event. The event was successful in helping to provide gifts for children receiving services with C.A.R.E.S.

I have been working on building the Targeted Case Management program. The job description has been created and will be posted upon human resource's approval. I anticipate the hiring process taking 30- 45 days; therefore, the Targeted Case Management program is anticipated to begin February 2015. I will have IT setup an email address for referrals to come to: tcmreferral@brevardcares.org. This email address will be linked to my inbox and will be checked daily. Brevard C.A.R.E.S. will initially take clients already involved with CARES. As referrals come in, I will check the Medicaid system as the client must be receiving Medicaid or be Medicaid eligible. If the client is not receiving Medicaid, the Care Coordinator will assist the client in applying for Medicaid. If the client is Medicaid eligible, the Care Coordinator will check to see if the client has a prior Axis I diagnosis. If the client does not have one, the Care Coordinator will refer the client for a psychosocial assessment. Once the client has an Axis I diagnosis, the client will be assigned to the Targeted Case Manager (TCM). The TCM will serve clients throughout Brevard County ages 4-17 years old.

In my final 30 days of probation, I will continue to analyze any gaps in the system, and look at improving the quality of our services as needed. I have had the opportunity to meet with some board members frequently; however, I would like to meet one on one with the remainder of the C.A.R.E.S. Board members as well.

Respectfully Submitted,
Kimah Burrell, MS, MS
Kimah Burrell
Executive Director

Brevard C.A.R.E.S. Data	July	August	September	October	November
Total Number of Children Served by the Agency	1005	1091	1286	1416	1554
Total Number of Families Served by the Agency	415	507	589	651	705
Prevention Data					
Number of Children Served in Prevention	841	919	936	1247	1381
Number of Families Served in Prevention	342	411	429	567	617
DCF Referrals	51	60	76	67	43
Cross Over Youth Referrals		1	21	13	3
Self Referral	26	23	24	21	7
Community Referrals	2	10	16	19	32
Lead Agency Referrals	0	3	0	0	1
Family Engagement					
% of Level 3 Families Engaged within 24-48 hours	100%	100%	100%	100%	100%
Families re opened	14	16	12	18	15
Case Closure Reasons					
Children entered into a Non Shelter Dependency Case	0	0	0	0	0
Children were Sheltered	3	11	1	1	1
Unable to offer additional services	2	0	1	1	0
Family closed due to in activity	23	2	15	1	12
Family completed bypass services	35	?	0	0	1
Family moved out of area	3	?	2	1	0
Family refused services	2	?	4	1	1
Successful closure/graduation (0)/Family Engaged (0)	13	0	7	0	24
Caseload Data					
Monthly Average Per Care Coordinator	0	17	49	61	69
Monthly Average Per Family Partner	0	28	45	47	51
Average length of Participation	199	155	271	140	396
Number of Cribs for Kids Pack and Plays Distributed	31	35	39	21	6
Number of Children served with Relative Caregivers	23	17	18	23	20
Number of Ungovernable Youth Served	101	104	106	108	113
Number of Children Served in	42	42	20	19	21

Post Adoption					
Percent of Families with a Transition Plan	82%	N/A	20%	N/A	44%
Family Team Conferencing Data					125
Number of Strengths Discoveries	94	133	100	84	9
Number of Family Team Conferences	201	61	182	171	56
Number Successful Closures with Required Number of Informal/Natural Supports	11	2	0	5	
Number of Satisfaction Surveys Received	59	89	104	106	
Non Judicial In Home Services Data					
Number of Families Served in Non Judicial In Home Services				84	88
Number of Children Served in Non Judicial In Home Services				169	173
Case Closure Reasons					
Children entered into a Non Shelter Dependency Case	0	0	0	0	0
Children were Sheltered	3	5	1	1	3
Family did not respond to multiple requests for contact	0	0	0	0	1
Family closed due to in activity	1	0	0	0	2
Family completed bypass services	0	1	2	0	0
Family moved out of area	1	0	0	0	1
Family transitioned/stepped down to Prevention	1	3	2	0	4
Family refused services	1	0	0	1	0
Successful closure/graduation engaged in services	1	5	4	2	1
Caseload Data					
Monthly Average of Families Per Care Coordinator	18	18	14	14	9
Monthly Average of Children Per Care Coordinator	46	32	30	28	19
Average length of Participation	144	172	190	197	147
Percentage of Home Visits Completed Timely for the Month	97%	99%	99%	100%	96%
Percent of Ongoing Functional Family Assessment Completed Timely	TBD	5	5	6	16
Percent of Families with a Transition Plan (Successful closures)	100%	60%	50%	60	100%

Family Team Conferencing Data					
Number of Strengths Discoveries	94	133	100	84	10
Number of Family Team Conferences	201	61	182	171	24
Number Successful Closures with Required Number of Informal/Natural Supports	11	2	0	5	0
Number of Satisfaction Surveys Received	59	89	104	106	8