

Brevard C.A.R.E.S. BOARD OF DIRECTORS
June 12, 2018
BOARD MEETING MINUTES

Board Members in Attendance: Mr. Dan Rodgers, Board Chair; Valeta Cameron, Board Member (via phone); Dr. Greg Howes, Board Member (via phone); Ms. Christa Bailey, Board Member (via phone); Dr. Rosanna Malbrán, Board Member (via phone).

Board Members Absent: Ms. Maggie Dickinson, Board Treasurer; Ms. Elaine Livolsi, Board Member.

Others in Attendance: Ms. Phebe Powell, Brevard C.A.R.E.S. Executive Director; Mr. Jim Carlson, Brevard Family Partnership Interim Chief Executive Officer; Ms. Rachel Bjornstad, Brevard Family Partnership Accounting Manager; Ms. Angie Levesque, Brevard C.A.R.E.S. Executive Assistant;

Mr. Dan Rodgers welcomed everyone to the meeting and asked everyone to state their name for the record.

Mr. Rodgers reminded members that if they had a conflict of interest to please complete the Conflict of Interest form (available at meeting). None were reported.

Consent Action Items:

Motion: Dr. Greg Howes moved to approve the revised agenda. This was seconded by Ms. Christa Bailey and the motion was passed unanimously.

Motion: Ms. Valeta Cameron moved to approve the meeting minutes from the April C.A.R.E.S. Board Meeting. This was seconded by Dr. Rosanna Malbrán and the motion was passed unanimously.

Action Items:

Ms. Phebe Powell informed the Board of Crystal Turman's, Board Vice Chair, resignation and requested the Board to accept Ms. Turman's resignation.

Motion: Dr. Howes moved to accept Ms. Turman's resignation. This was seconded by Ms. Valeta Cameron and the motion was passed unanimously.

Ms. Powell announced to the Board, effective July 13, 2018, she will be resigning from her post as Executive Director of Brevard C.A.R.E.S.. She advised the Board that James Carlson, Chief Executive Officer of Brevard Family Partnership, is expected to identify an acting Executive Director to serve in the interim period until a permanent replacement is hired by Friday, June 15th.

Mr. Dan Rodgers communicated Brevard Family Partnership will be assembling a Review Board with the inclusion of the C.A.R.E.S. Board of Directors to interview applicants for the Executive Director of Brevard C.A.R.E.S. position. He conveyed the search for a permanent assignment of the position should not exceed 90 days.

Presentations:

Ms. Powell recapped Child Abuse Prevention Month. She stated the pinwheel plantings were successful and widespread covering all areas of Brevard County. The purpose of the pinwheel plantings is to bring awareness to child abuse prevention, the pinwheels being representative of happy, healthy children. There were more plantings this year than in recent years and brought a positive response from the community. On April 20th, staff members from the Brevard Family Partnership family of agencies joined Child Abuse Prevention Task Force (C.A.P.T.F.), Department

of Children and Families (DCF), local Law Enforcement, and other members of the community on an Outreach Walk. They canvassed the most high-risk neighborhoods in the community, going door-to-door, handing out bags filled with resource information for families that may not otherwise have access. She closed the discussion by mentioning the CAPTF Banquet, held April 27th, had a large turnout with close to 200 attendees. In addition to the award presentations, there was a key-note speaker, as well as videos featuring individuals in the Family of Agencies who shared their personal life experiences and how those experiences guided them to social work.

Ms. Powell proudly brought attention to an article published in the Brevard Business News magazine on May 21, 2018 (Vol. 36, No. 21, pg. 21) that highlighted Brevard C.A.R.E.S. staff members: Heather Howlett, Community Services Program Manager; Jessica Miles, C.A.R.E.S. Program Manager; and Kathryn Parker, Non Judicial In Home Services Supervisor. The article focused on Brevard C.A.R.E.S.'s mission to prevent child abuse and neglect by utilizing the Wraparound model to identify and help eliminate stressors that may lead to abuse and/or neglect.

Informational Items:

Mr. Rodgers addressed the recent difficulties meeting quorum due to poor attendance. In an effort to improve attendance and ensure quorum each month, he advised the Members of the Board that each will receive, via email from Board Liaison, Ms. Angie Levesque, a poll soliciting their availability. All votes were to be submitted by June 20th, 2018.

Ms. Rachel Bjornstad presented the Financial Report for April 2018.

Ms. Powell reviewed the May 2018 Executive Director Board Report. She revealed that Brevard C.A.R.E.S. has been working in conjunction with the Space Coast Human Trafficking Task Force to plan the 2018 Human Trafficking Symposium. The planning committee is seeking to host the event in June and is currently scouting locations that allow for a general session of up to 300 participants and multiple breakout sessions. They are with hope that Congressman Posey's office will champion the event.

Ms. Powell announced there was a high influx of new referrals for Post Adoption Support, a majority of those from out of Brevard County.

Brevard C.A.R.E.S. and D.C.F. Child Protection Investigations (CPI) hosted a joint Leadership Roundtable Meeting to discuss strengths and opportunities for improvement to enhance the working relationship between the two agencies. From the discussions, the agencies were able to identify areas of focus that would improve services provided to families. This includes examining options of how to handle at risk youth and how to identify factors to determine placement decisions. Forward planning includes a joint meeting with the DCF CPI Operations Manager, Brevard C.A.R.E.S. Executive Director and the Children's Legal Services Managing Attorney, followed by front line staff Roundtable meetings to continue discussion on the items identified by the joint leadership teams.

Ms. Powell touched on continuing efforts to promote Open Table in the community. In April, Brevard C.A.R.E.S. hosted a Community Convening Team discussion, two community introduction webinars, and a Next Step Webinar. She stated, despite growing interest in the community, they are in need of at least one congregation to take the initiative to provide leadership for the faith-based community.

Ms. Powell concluded the May Board Report by announcing the National Center for Innovation and Excellence (NCFIE) has partnered with Growing Tree Solutions to create materials and technology that will support the C.A.R.E.S. model replication. Members of Brevard C.A.R.E.S. staff participated in a Wraparound Case management System Demonstration in April. The purpose was to discuss the required functionality, alignment with the model and also with Brevard C.A.R.E.S.'s implementation of the model, as well as to identify acceptable variations required by implementation sites.

Ms. Powell reviewed the June 2018 Executive Board Report. She announced C.A.R.E.S.'s continued participation in the Community Connect project. She explained the project is administered by the Healthy Start Coalition and is a collaborative effort between community agencies countywide that serve the 0-5 years of age population. The project establishes a no wrong door for service referrals for new parents. All referrals will be screened by Healthy Start. Brevard C.A.R.E.S. is promoting the Cribs for Kids Safe Sleep Class via the Community Connect project.

Ms. Powell spoke of the continued open dialogue between Brevard C.A.R.E.S. and DCF CPI Brevard leadership teams. In May, DCF CPI hosted a conditions of return meeting between DCF CPI Children's Legal Services (CLS), Family Allies and Brevard C.A.R.E.S.. The focus of the meeting was to discuss changes in the legislative requirements to include conditions of return when a child is removed from the home judicially.

Ms. Powell was excited to announce, on May 12th, Brevard C.A.R.E.S. successfully facilitated two Cribs for Kids Safe Sleep classes at the World's Greatest Baby Shower in Viera, with over 50 participants in the class.

Ms. Powell informed the Board of Brevard C.A.R.E.S.'s collaboration with Brevard Public Schools, the Early Learning Coalition, Department of Children and Families, and Family Allies to pursue a SAMHSA grant focused on increasing infant and early childhood mental health services. She reported the application has a quick turnaround and is due at the end of June.

Ms. Powell stated, on May 24th, she and the DCF Operations Manager met with Judge Earp, who currently serves as the delinquency judge for Brevard County. Due to a notable increase in the amount of youth being ordered into DCF custody by the court, the purpose of the meeting was to discuss the trends Judge Earp was observing, resulting in the ordering of youth into DCF custody. She stated Judge Earp was receptive to providing DCF the discretion to work with the family and to allow Brevard C.A.R.E.S. to find alternate solutions to foster care when a youth is ordered into state custody. During the discussion, Ms. Powell apprised Judge Earp of the Parenting with Love and Limits (PLL) Program. Judge Earp agreed to extend the information to the State Attorney's Office and Public Defender as possible conditions of probation.

Ms. Powell presented the Monthly Data Report for April 2018.

Dr. Rosanna Malbrán joined in person at 5:45pm.

Member/Public Comment:

Mr. Rodgers advised the Board of a possible meeting in July via telephone to discuss the Brevard C.A.R.E.S. Proposed Budget for FY 2018-2019. Board Members will be notified in advance of meeting should one be scheduled.

Ms. Powell informed the Board Ms. Angie Levesque will email each member a draft of the C.A.R.E.S. contract for their review. She instructed the Board they have five days to respond and to direct the responses to Ms. Levesque. She will relay the questions accordingly and refer all responses to the entire Board.

Motion: Ms. Christa Bailey moved to adjourn the meeting. Dr. Malbrán seconded it and the motion was passed unanimously.

Respectfully Submitted,
Angie Levesque
Executive Assistant