

**BREVARD C.A.R.E.S
BOARD OF DIRECTORS
November 11, 2011 BOARD MEETING
MINUTES**

Board Members in Attendance: Dr. Patricia Nellius, Board Chair, Ms. Debbie Davidson Cook, Vice Chair; Dr. Robert Cross, Board Member; Ms. Carol Macrander, Board Member; Mr. Kenneth Buccelli, Board Member

Others in Attendance: Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Ms. Gloria Hensler, Brevard Family Partnership Finance Director; Mr. Leo Roselip, Brevard Family Partnership Board Member

Dr. Nellius called the meeting to order.

Dr. Nellius welcomed and introduced new Board Member Mr. Kenneth Buccelli.

Motion: Dr. Cross moved to approve the consent agenda. This was seconded by Ms. Macrander and the motion was passed unanimously.

Motion: Ms. Macrander moved to approve the minutes from the September 21, 2011 Board meeting. This was seconded by Dr. Cross and the motion was passed unanimously.

New Business:

Dr. Nellius asked the board members to review the Annual Board Calendar for November 2011-November 2012.

Motion: Ms. Macrander moved to approve the Annual Board Calendar for November 2011-November 2012. This was seconded by Dr. Cross and the motion was passed unanimously.

Dr. Nellius announced that Brevard Family Partnership Board of Directors approved Brevard C.A.R.E.S. Board of Directors to proceed with inviting Cyndi Hernandez to join as a Board Member.

Motion: Ms. Cook moved to approve Ms. Cyndi Hernandez's candidacy. This was seconded by Ms. Macrander and the motion was passed unanimously.

The board discussed Ms. Hernandez's candidacy to serve on the Brevard C.A.R.E.S. board.

Motion: Ms. Macrander moved to invite Ms. Cyndi Hernandez to join Brevard C.A.R.E.S. Board of Directors as a Board Member. This was seconded by Ms. Cook and the motion was passed.

Ms. Holmes will extend the invitation letter to Ms. Hernandez, schedule an orientation and invite her to the next board meeting.

Dr. Nellius reported that the Board Vice Chair and Treasurer terms have ended and new officers need to be selected.

Motion: Ms. Holmes moved to nominate Dr. Cross as Board Vice Chair. This was seconded by Ms. Macrander and the motion was passed unanimously.

Motion: Ms. Holmes moved to nominated Ms. Cook as the Board Treasurer. This was seconded by Ms. Macrander and the motion was passed unanimously.

Dr. Nellius turned the meeting over to Ms. Cook.

Dr. Nellius left the meeting.

Consent Agenda:

Ms. Holmes presented the Executive Director Report. Ms. Holmes reported that Dr. Rose Batista joined the Brevard C.A.R.E.S. Team as the Director of Health, Education and Wellness in a volunteer capacity. Dr. Batista will focus on providing outreach to different health care organizations in an effort to build partnerships and to promote the vision and mission of the agency. Dr. Batista will also provide staff training and feedback on our current S.I.D.S. curriculum. Dr. Batista is a board certified Pediatrician in Brazil and is in the process of obtaining her US licensure.

Ms. Holmes reported that the approximate cost for Brevard C.A.R.E.S. to become accredited is \$13,000 which includes the application fee, accreditation fee and reviewer's fee. The process generally takes 14-16 months. There is a faster track that Brevard C.A.R.E.S. might be eligible for that takes 6-9 months. This is not in the budget for this fiscal year but may be available next fiscal year.

Ms. Holmes reported that she met with Dr. Wolfeich, (Director of the Family Learning Program at Florida Institute of Technology) regarding a possible partnership on a grant through the American Humane Society and a grant through the Department of Health and Human Services for funding on evaluations on low risk families in differential response systems (particularly around child abuse prevention.)

Ms. Holmes reported that she's submitted grant applications to Wells Fargo for the Cribs for Kids Program in the amount of \$4,000.00 and for Payless Gives which would provide gift coupons for shoes for children during the Holiday season.

Ms. Holmes presented the Monthly Board Data for August and September 2011.

Ms. Hensler presented the financial statements for the months of September and October 2011.

Motion: Dr. Cross moved to adjourn the meeting. This was seconded by Ms. Macrander and the motion was passed unanimously.

Respectfully Submitted,

Osha Goodwin
Brevard C.A.R.E.S. Administrative Assistant