

**BREVARD C.A.R.E.S
BOARD OF DIRECTORS
May, 04 2011 BOARD MEETING
MINUTES**

Board Members in Attendance: Ms. Patricia Nellius, Board Chair, Mr. Chad Carnell, Board Treasurer, Ms. Debbie Davidson Cook, Vice Chair, Dr. Robert Cross, Board Member (by phone)

Others in Attendance: Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director, Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant, Ms. Gloria Hensler, Brevard Family Partnership Controller, Ms. Linda Marshal, Brevard Family Partnership Client Relation Specialist

Dr. Nellius called the meeting to order.

Motion: Mr. Carnell moved to approve the consent agenda. This was seconded by Ms. Cook and the motion was passed unanimously.

Motion: Mr. Carnell moved to approve the minutes from the April 06, 2011 Board meeting. This was seconded by Dr. Cross and the motion was passed unanimously.

Consent Agenda:

Ms. Holmes presented the Executive Director Report. Ms. Holmes reported that she is scheduled to present a proposal to the Brevard County Housing and Human Services for the Community Development Block Grant on May 17, 2011. The proposal for the be made after September 30, 2011. Ms. Holmes reported that she had a conference call with Dr. Hodges on March 17, 2011 to discuss piloting the Inventory for Functioning (JIFF) at C.A.R.E.S. A follow up call is scheduled for May 12, 2011.

Ms. Holmes presented the Monthly Board Data for March 2011. Ms. Holmes reported that Prevention had an increase in the number of children and families served and an increase in the number of families closed with the required amount of natural supports. There was a decrease in the number of children served whom are post adoptive support. Wraparound Brevard had an increase in the number of children served and a decrease in the percentage of children entering Out of Home Care (OOHC) after reunification.

Ms. Hensler provided the financial statements for the month of March 2011.

New Business:

Ms. Marshall presented the Brevard C.A.R.E.S. Client Relations Data Analyst Report for November 2009 – May 2011.

Ms. Holmes provided the Board with a draft copy of the Board Governance Executive Session Policy.

Dr. Nellius reported that Brevard Family Partnership Board of Directors approved Brevard C.A.R.E.S. Board of Directors to proceed with inviting Carol Macrander to join Brevard C.A.R.E.S. Board of Directors as a Board Member.

Motion: Ms. Cook moved to invite Carol Macrander to join Brevard C.A.R.E.S. Board of Directors as a Board Member. This was seconded by Dr. Cross and the motion was passed unanimously.

Ms. Holmes will extend the invitation to letter to Ms. Macrander to join Brevard C.A.R.E.S Board of Directors, schedule an orientation and welcome her to the next Board Meeting.

Due to conflicting schedules, the date for the next Board Meeting was changed to June 8, 2011.

Motion: Ms. Cook moved to adjourn the meeting. This was seconded by Mr. Carnell and the motion was passed unanimously.

Respectfully Submitted,

Osha Goodwin
Brevard C.A.R.E.S. Administrative Assistant