

**BREVARD C.A.R.E.S BOARD OF DIRECTORS
BOARD MEETING MINUTES
March 05, 2014**

Board Members in Attendance: Ms. Cyndi Hernandez, Vice Chair (via phone); Mr. Ralph Martinez, Treasurer; Ms. Carol Macrander, Board Member; Dr. Barry Kronman, Board Member

Others in Attendance: Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Ms. Gloria Hensler, Brevard Family Partnership Finance Director; Ms. Shantinese Jackson, Brevard C.A.R.E.S. Family Partner; Mr. Tracy Little, Brevard C.A.R.E.S. Wraparound Fidelity Liaison; Mr. Wen Wung, Moss Krusicks and Associates Auditor

Board Members Absent: Dr. Patricia Nellius, Board Chair; Dr. Robert Cross, Board Member

Mr. Martinez welcomed everyone to the meeting and asked if any Board Member's request to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

Motion: Dr. Kronman moved to approve the agenda. This was seconded by Ms. Macrander and the motion was passed unanimously.

Motion: Ms. Macrander moved to approve the minutes from the February 07, 2014 meeting. This was seconded by Dr. Kronman and the motion was passed unanimously.

New Business

Ms. Holmes introduced and welcomed guest speakers Ms. Jackson and Mr. Little.

Ms. Jackson gave a brief bio and explained her history and position with C.A.R.E.S.

Mr. Little gave a brief bio and explained his history and position with C.A.R.E.S.

Mr. Little and Ms. Jackson left the meeting.

Ms. Hensler introduced and welcomed guest speaker Mr. Wung.

Mr. Wung presented Community Based Care of Brevard, Inc. D/B/A Brevard Family Partnership and Affiliate Consolidated Financial Statements for year ending June 30, 2013 for Brevard C.A.R.E.S. Mr. Wung reported that the consolidated financial statements were presented fairly in all material respects.

Mr. Wung presented Brevard C.A.R.E.S. 990 form for year ending June 30, 2013.

Motion: Dr. Kronman moved to accept the Financial Statement and 990 form for year ending June 30, 2013 presented by Mr. Wung. This was seconded by Ms. Macrander and the motion was passed unanimously.

Mr. Wung left the meeting.

Ms. Valerie Randall Brevard Family Partnership Chief Personnel and Administrative Officer joined the meeting via phone. Ms. Randall presented the results from the Employee Satisfaction Survey for calendar year 2013.

Ms. Hernandez left the meeting.

Ms. Holmes presented the draft Board Orientation Plan. After discussion the board members agreed that Ms. Holmes should move forward with implementing the Board Orientation Plan with new prospective Board members.

New Business

Ms. Holmes presented the Executive Director Report. Ms. Holmes reported that the Department of Children and Families is amending an additional \$30,000 into this year's Emergency Solutions Grant contract to be utilized for families to prevent homelessness. Ms. Holmes announced that C.A.R.E.S. presented a plaque to Patrick Air Force Base on February 4 and is scheduled to present a plaque to Abacus on February 28 for their donations for the Holiday Gift Drive.

Ms. Holmes announced that the April is child abuse prevention month and Mr. Martinez will be traveling to Tallahassee to represent C.A.R.E.S. during Children's Week. Ms. Holmes also reviewed the schedule of events for Child Abuse Prevention month.

Ms. Holmes informed the Board that C.A.R.E.S. received the System of Care Expansion Statewide Wraparound Training Grant from Substance Abuse and Mental Health. The grant will provide up to \$135,775 in funding to train fifteen new expansion sites in Wraparound in the next three years.

Ms. Holmes presented the Monthly Board Data for October and January 2014.

Ms. Hensler presented C.A.R.E.S. financial statements for January 2014.

Old Business

Ms. Holmes and Ms. Macrander met with a prospective board member. She is very interested in joining the board and will give Ms. Macrander a confirmation by March 31, 2014.

Strategic Plan Goal

Ms. Holmes discussed the objective and strategies for Goal B1: All families have access to services.

Motion: Dr. Kronman moved to adjourn the meeting. This was seconded by Ms. Macrander and the motion was passed unanimously.

Respectfully Submitted,
OSHA Goodwin
Brevard C.A.R.E.S. Administrative Assistant