

BREVARD C.A.R.E.S BOARD OF DIRECTORS
BOARD MEETING MINUTES
June 05, 2013

Board Members in Attendance: Dr. Patricia Nellius, Board Chair; Robert Cross, Vice Chair; Ms. Debbie Davidson-Cook, Treasurer; Mr. Ms. Julia Irvin, Board Member; Ralph Martinez, Board Member

Others in Attendance: Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Ms. Gloria Hensler, Brevard Family Partnership Finance Director

Board Members Absent: Dr. Barry Kronman, Board Member; Ms. Carol Macrander, Board Member; Ms. Cyndi Hernandez, Board Member;

Dr. Nellius welcomed everyone to the meeting and asked if any Board Member's request to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

Dr. Nellius asked everyone to review the agenda.

Consent Agenda

Ms. Holmes presented the Executive Director Report. Ms. Holmes announced that C.A.R.E.S. submitted the Health and Human Services Grant for Comprehensive Support Services for Families Affected by Substance Abuse was on May 13, 2013. Three C.A.R.E.S. staff was trained in Targeted Case Management on May 22 and 23, 2013.

Ms. Holmes informed the board that Brevard Family Partnership will start outsourcing Accounting functions effective July 1, 2013 and all Accounting and Finance Operating Procedures are being revamped. As a result, the self-study document for the C.A.R.E.S. accreditation has been delayed without penalty to September 12, 2013 and the site visit to November 10, 11 and 12, 2013.

Ms. Holmes presented the Monthly Board Data for April 2013.

Ms. Hensler presented C.A.R.E.S. financial statements for April 2013.

Ms. Hensler presented Head Start financial statements for April 2013.

Ms. Irvin joined the meeting.

Dr. Nellius officially called the meeting to order.

Motion: Dr. Cross moved to approve the minutes from the May 01, 2013 meeting. This was seconded by Mr. Martinez and the motion was passed unanimously.

New Business

Board members reviewed Governance Policy Restrictive Behavioral Management policy number GOV BC 1025.

Motion: Dr. Cross moved to approve Governance Policy Restrictive Behavioral Management policy number GOV BC 1025. This was seconded by Mr. Martinez and the motion was passed unanimously.

Board members reviewed Brevard Public Schools contract.

Motion: Dr. Cross moved to approve the Brevard Public Schools contract. This was seconded by Mr. Martinez and the motion was passed unanimously.

Old Business

Ms. Hensler reviewed the Kayaking for Kids Analysis of Expenditures to Revenue.

Total Revenue	\$1452.00
Total Expenditures	6884.24
Deficit	(5,432.24)

Ms. Hensler reported that C.A.R.E.S. is still anticipating a donation check from Eckerd Youth Alternative for \$500.

Motion: Dr. Cross moved to adjourn the meeting. This was seconded by Mr. Martinez and the motion was passed unanimously.

Respectfully Submitted,
OSHA Goodwin
Brevard C.A.R.E.S. Administrative Assistant