

**BREVARD C.A.R.E.S BOARD OF DIRECTORS  
FEBRUARY 07, 2014  
ANNUAL BOARD MEETING  
MINUTES**

**Board Members in Attendance:** Dr. Patricia Nellius, Board Chair; Dr. Robert Cross, Vice Chair; Ms. Carol Macrander, Board Member; Ms. Cyndi Hernandez, Board Member; Ms. Debbie Davidson-Cook, Treasurer; Mr. Ralph Martinez, Board Member; Dr. Barry Kronman, Board Member

**Others in Attendance:** Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Ms. Gloria Hensler, Brevard Family Partnership, Finance Director; Mr. Geo Ropert, Brevard Family Partnership Director of Communication; Ms. Rita Elkins, Brevard Family Partnership Director of Development

Dr. Nellius called the meeting to order.

**Motion:** Dr. Cross moved to approve the agenda. This was seconded by Dr. Kronman and the motion was passed unanimously.

Dr. Nellius welcomed everyone to the meeting and asked if any Board Member's request to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

**Motion:** Ms. Macrander moved to approve the minutes from the January 08, 2014 meeting. This was seconded by Dr. Kronman and the motion was passed unanimously.

Consent Agenda

Ms. Holmes presented the Executive Director Report. Ms. Holmes started by reflecting back on some of the most important milestones reached during this year. C.A.R.E.S. was awarded the Emergency Solutions Grant allowing C.A.R.E.S. to touch the lives of 804 individual families thus far. C.A.R.E.S. was also awarded the Head Start Grant for the second year. C.A.R.E.S. launched its first annual fundraiser "Kayaking for Kids". C.A.R.E.S. provided Wraparound 101 training to the System of Care Innovation Sites in Panama City, Tallahassee and Pasco and Pinellas County. Two additional trainings will be provided in partnership with Success 4 Kids and Families through a contract with Florida Alcohol and Drug Abuse Association (FADAA). C.A.R.E.S. successfully passed their Medicaid site visit and received an expedited approval to become accredited in the area of Case Management, Intensive Case management and Care Coordination receiving all 1 ratings in the Final Accreditation Report indicating that the full implementation of all Council on Accreditation (COA) standards was demonstrated in all areas. C.A.R.E.S. annual Winter Wonderland Event was a huge success with over 200 families in attendance. C.A.R.E.S. Holiday Gift Drive was also a success securing nearly \$50,000 of in kind donations.

Ms. Holmes presented the Monthly Board Data for December 2013.

Ms. Hensler presented C.A.R.E.S. financial statements for December 2013.

New Business

The Board reviewed and discussed the Board Self Evaluation results.

Ms. Holmes announced that this is Ms. Davidson-Cook's last Board of Directors meeting and presented her with an appreciation plaque.

Ms. Holmes read the proposed slate of nominations for Officers;

Board Chair: Dr. Patricia Nellius accepted the role of Board Chair in October 2009 for an unlimited term. She has agreed to continue to serve in this capacity.

Board Vice Chair: Ms. Cyndi Hernandez is proposed to assume the Board Vice Chair position for an initial term of two (2) years.

Board Treasurer: Mr. Ralph Martinez is proposed to assume the Treasurer position for an initial term of two (2) years.

**Motion:** Ms. Hernandez moved to approve Dr. Nellius proposal to remain as the Board Chair. This was seconded by Dr. Cross and the motion was passed unanimously.

**Motion:** Ms. Macrander moved to approve Ms. Hernandez proposal to assume the Vice Chair position. This was seconded by Dr. Kronman and the motion was passed unanimously.

**Motion:** Dr. Kronman moved to approve Mr. Martinez proposal to assume the Treasurer position. This was seconded by Dr. Cross and the motion was passed unanimously.

#### Old Business

Ms. Hernandez gave a Public Relations (PR) Task Force update. Ms. Hernandez announced that the committee is in the process of coordinating dates and times that Board members can go and speak to different organizations to raise awareness about C.A.R.E.S. Once this step is complete they'll move forward with coordinating an Ask Event.

Dr. Cross reported that he's made several attempts to contact the potential board member discussed at the January 2014 meeting but has been unsuccessful. Dr. Nellius suggested that Dr. Cross give her time to respond before contacting her again.

Ms. Macrander spoke about a new potential board candidate. She is a Licensed Clinical Social Worker and member of the NASA Critical Incident Response Team at Kennedy Space Center. Ms. Macrander will arrange for Ms. Holmes to meet with the potential board candidate before moving forward with her candidacy.

#### Strategic Plan Goal

Ms. Discussed the objective and strategies for Goal B1: Establish new revenue sources and diversify funding to increase services while maintaining financial stability.

Meeting adjourned.

Respectfully Submitted,  
OSHA Goodwin  
Brevard C.A.R.E.S. Administrative Assistant