

BREVARD C.A.R.E.S BOARD OF DIRECTORS
BOARD MEETING MINUTES
April 03, 2013

Board Members in Attendance: Dr. Patricia Nellius, Board Chair Dr. Robert Cross, Vice Chair; Ms. Carol Macrander, Board Member; Ms. Cyndi Hernandez, Board Member; Ms. Debbie Davidson-Cook, Treasurer; Mr. Ralph Martinez, Board Member; Dr. Barry Kronman, Board Member; Ms. Julia Irvin, Board Member

Others in Attendance: Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Gloria Hensler, Brevard Family Partnership Finance Director; Ms. Jessica Miles, Brevard C.A.R.E.S. Program Manager, Mr. Tracy Little, Brevard C.A.R.E.S. Wraparound Fidelity Manager

Dr. Nellius called the meeting to order and asked if any Board Member's request to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

Motion: Dr. Cross moved to approve the agenda. This was seconded by Dr. Kronman and the motion was passed unanimously.

Motion: Ms. Macrander moved to approve the minutes from the March 06, 2013 meeting. This was seconded by Ms. Hernandez and the motion was passed unanimously.

New Business

Ms. Holmes introduced and welcomed guest speakers Ms. Miles and Mr. Little to the meeting.

Ms. Miles gave a brief bio and explained her history and position with C.A.R.E.S.

Mr. Little gave a brief bio and explained his history and position with C.A.R.E.S and reviewed the Child Abuse Prevention Month calendar.

Ms. Miles and Mr. Little left the meeting.

Board members reviewed Governance Policy Conflict of Interest policy number GOV BC 1000.

Motion: Dr. Cross moved to approve Governance Policy Conflict of Interest policy number GOV BC 1000. This was seconded by Ms. Macrander and the motion was passed unanimously.

Board members reviewed Governance Policy Ethics policy number GOV BC 1001.

Motion: Ms. Macrander moved to approve Governance Policy Ethics policy number GOV BC 1001. This was seconded by Dr. Cross and the motion was passed unanimously.

Board Members reviewed Governance Policy Long-term and Short-term Strategic Planning Process policy number GOV BC 1019.

Motion: Ms. Macrander moved to approve Governance Policy Long-term and Short-term Strategic Planning Process policy number GOV BC 1019. This was seconded by Dr. Kronman and the motion was passed unanimously.

Board Members reviewed Governance Policy Environmental Conservation policy number GOV BC 1020.

Motion: Dr. Cross moved to approve Governance Policy Environmental Conservation policy number GOV BC 1020. This was seconded by Dr. Kronman and the motion was passed unanimously.

Consent Agenda

Ms. Holmes presented the Executive Director Report. Ms. Holmes informed the board that she was notified by Brevard Public Schools that the funding for Head Start was being reduced by \$233,000 for next fiscal year due to the sequestration and the C.A.R.E.S. Head Start contract in the amount of \$250,000 would be eliminated. Ms. Holmes discussed with BPS the possibility of C.A.R.E.S. retaining one CARE Coordinator position to work with Head Start families determined to be at high risk.

Ms. Holmes announced that C.A.R.E.S. will remain at its current location. Ms. Holmes asked the building owner, Ms. Victoria Mitchell, if she would consider a rent reduction. Ms. Mitchell indicated that she'll consider the request and evaluate the options.

Ms. Holmes reported that C.A.R.E.S. has entered into a consultant agreement with Mattek, a Medicaid Consultant agency to assist C.A.R.E.S. in becoming approved as a Targeted Case Management provider.

Ms. Holmes informed the Board that she has an upcoming meeting with Javier Molinares, publisher of the Hispanic newspaper Al Dia to discuss partnering with him to help connect the Hispanic population with available community resources.

Ms. Holmes presented the Monthly Board Data for February 2013.

Ms. Hensler presented C.A.R.E.S. financial statements for February 2013.

Ms. Hensler presented Head Start financial statements for February 2013.

Old Business

Ms. Goodwin informed the board that she will be ordering business cards for all board members. She asked if they would prefer the title on the member cards to read "Board Member" or "Community Member"? After discussion the board agreed that the title for the board members should read "Board Member". Ms. Goodwin will move forward with ordering the business cards.

Ms. Hernandez gave a Public Relations (PR) Task Force update. Ms. Hernandez announced that an advertisement for the Kayaking for Kids event is in April's Space Coast Charm magazine. Ms. Hernandez thanked the board members for all donations they've collected thus far for the Kayaking for Kids event. Ms. Hernandez informed the board that they each had a

Dine Out certificates in their binder for the Dine Out Event scheduled for April 19, 2013 at Uno Chicago Grill in Viera.

Motion: Dr. Cross moved to adjourn the meeting. This was seconded by Ms. Macrander and the motion was passed unanimously.

Respectfully Submitted,
OSHA Goodwin
Brevard C.A.R.E.S. Administrative Assistant