

**BREVARD C.A.R.E.S
BOARD OF DIRECTORS
April 04, 2012 BOARD MEETING
MINUTES**

Board Members in Attendance: Dr. Patricia Nellius, Board Chair; Dr. Robert Cross, Vice Chair; Ms. Debbie Davidson Cook, Treasurer; Ms. Carol Macrander, Board Member; Ms. Cyndi Hernandez, Board Member

Others in Attendance: Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Ms. Gloria Hensler, Brevard Family Partnership, Finance Director; Ms. Kim Coviello, Brevard C.A.R.E.S. Program Manager; Mr. Tracy Little, Brevard Family Partnership Wraparound Fidelity Coordinator, Ms. Christa Bailey Brevard C.A.R.E.S. Alumni Member; Dr. Barry Kronman, Brevard County Health Department.

Dr. Nellius called the meeting to order.

Motion: Dr. Cross moved to approve the consent agenda. This was seconded by Ms. Macrander and the motion was passed unanimously.

Motion: Dr. Cross moved to approve the minutes from the March 07, 2012 Board meeting. This was seconded by Ms. Macrander and the motion was passed unanimously.

New Business:

Ms. Holmes introduced and welcomed guest speakers Ms. Bailey, Mr. Little and Ms. Coviello.

Ms. Bailey gave a brief introduction and explained her history with the C.A.R.E.S. Program. Ms. Bailey was a former C.A.R.E.S. family that successfully graduated from the program. Ms. Bailey's positive experience with the C.A.R.E.S. Program made her eager to assist other families that might be going through the same situation. Ms. Bailey is also part of the C.A.R.E.S. Alumni Group.

Dr. Nellius asked if everyone would take time to introduce themselves.

Ms. Coviello spoke about the Parent Leadership Ambassador Training (PLAT) that she attended with Mr. Little and Ms. Bailey. PLAT is a strength based approach to family support that is grounded in the philosophy that families are knowledgeable consumers and a significant resource. Parent leaders also can serve as a catalyst for community change and give insight to help Practitioners understand some of the challenges facing families. Ms. Coviello explained that starting in July 2012 C.A.R.E.S. will be offering the training to C.A.R.E.S. Alumni and Practitioners. Mr. Little added that PLAT was sponsored by Ounce of Prevention and attended by several agencies throughout Florida however C.A.R.E.S. was the only agency that actually brought families that had successfully graduated from the C.A.R.E.S. Program.

Ms. Coviello, Ms. Bailey and Mr. Little left the meeting.

Ms. Holmes announced that she is in the process of submitting an application to Brevard County Housing and Human Services Community Development Block Grant Funding for Cribs for Kids. If awarded, funds would be used to expand the program into the Cocoa West area and provide an additional two hundred families with Pack and Plays. Ms. Holmes explained that approval is needed from the C.A.R.E.S. Board to submit the application and for signatory authority.

Motion: Dr. Cross moved to approve Ms. Holmes to submit the application to Brevard County Housing and Human Services for Community Development Block Grant Funding for Cribs for Kids and Signature Authority. This was seconded by Ms. Macrander and the motion was passed unanimously.

Consent Agenda

Ms. Holmes presented the Executive Director Report. Ms. Holmes reported that she had the opportunity to be a Plenary Speaker at the 25th Annual Children's Mental Health Conference in Tampa to an audience of policy makers and mental health professionals.

Ms. Holmes announced that the Head Start and Early Head Start grant application is still pending and a decision is expected to be made by April 30, 2012.

Ms. Holmes informed the Board that the Child Trends Pilot evaluation began on Friday March 09, 2012. Thus far six families are participating in the pilot evaluation which will extend thru June 30, 2012. The actual study is set to start July 1, 2012.

Ms. Holmes indicated that in preparation for C.A.R.E.S. to begin the Council on Accreditation (COA) process, she will be submitting the COA application this month with the required application fee of \$750.

Ms. Holmes than spoke about Brevard C.A.R.E.S. being selected to present at the National Technical Assistance Center for Children's Mental Health at Georgetown University, Improving Children's Mental Health Care in an Era of Change, Challenge and Innovation Conference in Orlando, Fl. C.A.R.E.S. was also selected to present at the National Association of Social Workers Conference in Washington DC. Both conferences will be held in July 2012.

Ms. Holmes presented the Monthly Board Data for January and February 2012.

Dr. Nellius asked if the Care Coordinator case load numbers also include the Resource Coordinator cases. Ms. Holmes explained that with the exceptions of the Bypass families which are designed to be relatively short term the Resource Coordinators do not carry a case load.

Dr. Nellius asked if C.A.R.E.S. was meeting its JIFF Assessment obligation. Ms. Holmes replied that C.A.R.E.S. is on target after initially experiencing some setbacks.

Ms. Hensler presented the financial statements for the month of February 2012.

Old Business

Dr. Cross gave a Public Relation (PR) Task Force update. Dr. Cross reported that the PR Task Force has three Buckets of Giving events scheduled for April 2012. The Kayaking for Kids Event will be discussed more at the next PR Task Force meeting scheduled for Monday April 09, 2012, more details will be provided at the next Board meeting.

Speak Out/Public Comment

Ms. Holmes spoke about the importance of enlarging the C.A.R.E.S. Board and possibly having Board subcommittees. Dr. Cross indicated that he thinks that the C.A.R.E.S. Board should consider having a Consumer on the Board to get feedback of how C.A.R.E.S. is performing from a Consumers point of view. Ms. Holmes replied that there is a successful Consumer that is interested in joining the Board and she will be communicating with him in the next couple of weeks.

Dr. Cross stated that he would like to have some of the members from the PR Task Force meet with some of the Board members to discuss ways to recruit more Board Members. Dr. Cross will discuss this with the PR Task Force and give an update to the Board at the next meeting.

Dr. Kronman gave a brief bio. He's been in the Brevard county area for forty years. He's a Licensed Practicing Physician. He currently volunteers at PATH Clinic through the Department of Health. Two years ago he founded Space Coast Volunteers in Medicine Free Medical Clinic in Palm Bay. Dr. Kronman thanked Ms. Holmes for letting him attend the Board Meeting and expressed his interest in joining the C.A.R.E.S. Board. Dr. Nellius thanked Dr. Kronman for attending the Board meeting and informed him that the next step in joining the Board would be to pass a background screening. Ms. Holmes will provide Dr. Kronman with the paperwork and information needed to start the background screening process.

Motion: Dr. Crossed moved to adjourn the meeting. This was seconded by Ms. Macrander and the motion was passed unanimously.

Respectfully Submitted,

Osha Goodwin
Brevard C.A.R.E.S. Administrative Assistant