

**BREVARD C.A.R.E.S BOARD OF DIRECTORS  
BOARD MEETING MINUTES  
October 7, 2015**

**Board Members in Attendance:** Ms. Cyndi Hernandez, Vice Chair; Mr. Ralph Martinez, Treasurer; Ms. Carol Macrander, Board Member; Ms. Valeta Cameron, Board Member; Ms. Maggie Dickinson, Board Member; Dr. Barry Kronman, Board Member;

**Board Members Absent:** Ms. Christa Bailey, Board Chair; Deputy Michael Williams, Board Member; Ms. Crystal Turnman, Board Member;

**Others in Attendance:** Dr. Patricia Nellius, Chief Executive Officer; Ms. Phebe Powell, Brevard C.A.R.E.S. Executive Director; Ms. Valerie Holmes, Brevard Family Partnership Senior Executive of Programs; Ms. Jessica Simmons, Brevard Family Partnership Chief Finance Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Executive Assistant; Ms. Cherie Higgins, C.A.R.E.S. Family Alumni;

**Motion:** Ms. Macrander moved to approve the agenda with two changes. This was seconded by Dr. Kronman and the motion was passed unanimously.

Ms. Hernandez welcomed everyone to the meeting and asked if any Board Member's needed to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

**Motion:** Ms. Macrander moved to approve the minutes from the September 2, 2015 board meeting. This was seconded by Dr. Kronman and the motion was passed unanimously.

Ms. Higgins joined the meeting.

New Business

Ms. Powell introduced and welcomed guest speaker Ms. Higgins.

Ms. Higgins gave a brief introduction and explained her history with the C.A.R.E.S. Program. Ms. Higgins was a former C.A.R.E.S. family that successfully graduated from the program. Ms. Higgins was very gracious for the services that C.A.R.E.S. provided to her and her family and when asked if there was anything different C.A.R.E.S. could have done to improve her experience and she replied the only issue she had was navigating the C.A.R.E.S. website. Ms. Higgins stated that the website was very confusing and she could not get a clear understanding of what services C.A.R.E.S. offered.

Ms. Higgins left the meeting.

The Board discussed ways to improve C.A.R.E.S. website so that is more user friendly and explains some of the services that C.A.R.E.S. offers.

Consent Agenda

Ms. Powell presented the Executive Director's report. Ms. Powell was pleased to announce that Space Coast Health Foundation awarded C.A.R.E.S. with a \$20,000 grant for behavioral health

services and C.A.R.E.S. was also awarded just under \$5,000 from Jess Parrish Medical Foundation for the Cribs for Kids program.

Ms. Powell reported that C.A.R.E.S. extended its contract with Child Trends through June 2016 to allow for larger sample size. Currently 18 cases in the sample group remain open with a closure date of September 30<sup>th</sup> identified as a realistic date for the families to complete their care plan and develop a transition plan. This will allow the report to include a total of 132 families in the six month post services follow up data pool.

Ms. Powell informed the Board that during the months of August and September C.A.R.E.S. staff worked diligently to address inactive cases and as a result 96 cases were closed. Ms. Powell also informed the Board that C.A.R.E.S. is continuing to work in partnership with Department of Children and Families, Brevard Family Partnership and Impower to analyze the data surrounding children removed from their homes during the past year to identify the gaps in our community and reasons the families didn't receive services while the children were still in the home.

Ms. Powell announced that C.A.R.E.S. Safety Management Services Team was recognized with the Circuit 18 Child Welfare Excellence Award. The pilot started in April and through the middle of September, the Safety Management Team prevented over 50 children from being removed from their home. Ms. Powell also announced that C.A.R.E.S. received a donation of school supplies from Riviera United Church of Christ.

Ms. Powell presented the monthly Board data for August 2015.

Ms. Simmons presented Brevard C.A.R.E.S. financial statements for June, July and August 2015.

#### Old Business

Ms. Powell informed the Board that she will provide the Board calendar for November 2015-November 2016 at the next Board meeting and asked if they had any suggestions for the Annual Board Retreat. Ms. Dickinson stated that she would like to see a day in the life of C.A.R.E.S. Staff to get a better understanding of exactly what the staff does. The Board agreed that would be beneficial to them all.

#### Speak Out/Public Comment

Dr. Nellius announced that herself and Ms. Holmes will not be attending the November meeting due to facilitating Wraparound training. Ms. Hernandez also announced that she will not be attending the November meeting.

**Motion:** Ms. Dickinson moved to adjourn the meeting. This was seconded by Ms. Macrander and the motion was passed unanimously.

Respectfully Submitted,  
OSHA Goodwin  
Brevard C.A.R.E.S. Administrative Assistant