

Brevard C.A.R.E.S. BOARD OF DIRECTORS
September 14, 2016
BOARD MEETING
MINUTES

Board Members in Attendance: Dr. Greg Howes, Board Chair; Ms. Maggie Dickinson, Board Member; Mr. Dan Rodgers, Board Member; Ms. Crystal Turman, Board Member;

Board Members Absent: Ms. Valeta Cameron, Board Member;

Others in Attendance: Ms. Phebe Powell, Brevard C.A.R.E.S. Executive Director; Ms. Valerie Holmes, Brevard Family Partnership Senior Executive of Programs; Ms. Jessica Simmons, Brevard Family Partnership Chief Finance Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Executive Assistant; Ms. Elaine Livolsi, Prospective Board Member; Ms. Yvette McCain, CARES Care Coordinator; Ms. Kristin Pirozzi, CARES Post Adoption Care Coordinator;

Dr. Howes welcomed everyone to the meeting and asked everyone to state their name for the record.

Ms. Powell informed the Board that Ms. Livolsi has been approved by Brevard Family Partnerships Board of Directors and will be an official Board Member once her clearance letter is received.

Dr. Howes reminded members that if they had a conflict of interest to please complete the Conflict of Interest form (available at meeting). None were reported.

Presentations:

Ms. Powell recognized Ms. McCain and Ms. Pirozzi for successfully passing their Wraparound Certification Exam.

Ms. McCain and Ms. Pirozzi left the meeting.

Consent Action Items:

Motion: Mr. Rodgers moved to approve the agenda. This was seconded by Ms. Dickenson and the motion was passed unanimously.

Motion: Ms. Dickinson moved to approve the July 6, 2016 and August 3, 2016 Board Meeting Minutes. This was seconded by Mr. Rodgers and the motion passed unanimously.

Action Items:

Ms. Powell reminded the Board that CARES current Strategic Plan expires at the end of 2016 and at the Board meeting in February the Board agreed that starting in March they will review a strategic goal each month to see if the goal is still relevant or new targets need to be established. This month the Board reviewed and discussed Strategic Plan Goal B2: All families are supported by the community.

Informational Items:

Ms. Powell presented the Executive Director's report. Ms. Powell reported Brevard C.A.R.E.S. was awarded a grant from the Margaret Heins Foundation in the amount of \$5000 to support the Cribs for Kids program. Ms. Powell was pleased to announce that Brevard C.A.R.E.S. Care Coordinators have successfully completed Targeted Case Management training and the Family Support/Prevention Program Manager and the Child Welfare Diversion Supervisor have begun the process to apply to become a Medicaid Provider. Ms. Powell informed the Board that during the month of July 64 FSFN Family Support cases were closed. She also informed the Board that in preparation for re-accreditation through the Council on Accreditation, starting in October the Board will review and approve Brevard C.A.R.E.S. Governance Policies and complete Stakeholder surveys.

Ms. Turman joined the meeting.

Ms. Powell presented the monthly Board data for July 2016.

Ms. Simmons presented Brevard C.A.R.E.S. financial statements for June 2016.

Ms. Dickenson reported that there are no pending Prospective Board members and encouraged the Board members to continue to recruit for more Board members.

Member/Public Comment:

Ms. Powell informed the Board of the following upcoming events: October 1st Parenting in Today's World; October 29th Decades in Review; December 2nd Legislative Breakfast.

Motion: Ms. Dickinson moved to adjourn. This was seconded by Mr. Rodgers and the motion passed unanimously.

Respectfully Submitted,
Osha V. Goodwin
Executive Assistant