

Brevard C.A.R.E.S. BOARD OF DIRECTORS

April 6, 2016

BOARD MEETING

MINUTES

**Board Members in Attendance:** Ms. Cyndi Hernandez, Chair; Dr. Barry Kronman, Vice Chair; Mr. Ralph Martinez, Treasurer; Ms. Valeta Cameron, Board Member;

**Board Members Absent:** Ms. Crystal Turnman, Board Member; Ms. Maggie Dickinson, Board Member; Ms. Carol Macrander, Board Member;

**Others in Attendance:** Ms. Phebe Powell, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Executive Assistant; Ms. Jessica Simmons, Brevard Family Partnership Chief Finance Director;

Ms. Hernandez welcomed everyone to the meeting.

Ms. Hernandez reminded members that if they had a conflict of interest to please complete the Conflict of Interest form (available at meeting). None were reported.

Consent Action Items:

**Motion:** Dr. Kronman moved to approve the agenda. This was seconded by Mr. Martinez and the motion was passed unanimously.

**Motion:** Dr. Kronman moved to approve the March 2, 2016 Board Meeting Minutes. This was seconded by Mr. Martinez and the motion passed unanimously.

Presentations:

Mr. Martinez shared his experience as a Brevard C.A.R.E.S. client and presented his video that he will show at the 20<sup>th</sup> Annual Child Abuse Prevention Recognition Banquet.

Action Items:

In preparation of C.A.R.E.S. current Strategic Plan expiring at the end of 2016 the Board agreed that starting in March they will review a strategic goal each month to see if the goal is still relevant or new targets need to be established. This month the Board reviewed and discussed Strategic Plan Goal A2: All families live in safe and stable housing.

Informational Items:

Ms. Powell presented the Executive Director's report. Ms. Powell provided the Board with an update of Brevard C.A.R.E.S. Medicaid billing status.

Ms. Powell shared with the Board that in February C.A.R.E.S. Management Team closely monitored Family Support referrals from Department of Children of Families Protective Investigators and community referrals to ensure they were appropriate for C.A.R.E.S. Prevention Program and Family Team Conference Process.

Ms. Powell reminded the Board that April is Child Abuse Prevention and informed them of all the events transpiring in April.

Ms. Powell presented the monthly Board data for March 2016.

Ms. Simmons presented Brevard C.A.R.E.S. financial statements for March 2016.

Dr. Kronman reported to the Board that himself and Ms. Maggie Dickinson met with potential Board candidate Mr. Dan Rogers and he feels that Mr. Rogers would be a great asset to the Board.

The Board discussed Mr. Rogers candidacy to serve on Brevard C.A.R.E.S. Board of Directors.

**Motion:** Dr. Kronman moved to invite Mr. Dan Rogers to join Brevard C.A.R.E.S. Board of Directors as a Board Member. This was seconded by Mr. Martinez and the motion was passed unanimously.

Ms. Hernandez informed the Board that she is resigning from Brevard C.A.R.E.S. Board of Directors effective immediately.

Ms. Cameron left the meeting.

Ms. Powell stated that since Ms. Hernandez is the Board Chair she will inform Brevard Family Partnership's Board of Directors of Ms. Hernandez resignation and provide an update at our next Board meeting as to how a new Board Chair will be selected.

**Motion:** Dr. Kronman moved to adjourn. This was seconded by Mr. Martinez and the motion passed unanimously.

Respectfully Submitted,  
Osha V. Goodwin  
Executive Assistant