



ADVISORY BOARD MEETING

February 14, 2024

BOARD MEETING MINUTES

Board Members in Attendance:

- Mr. Dan Rodgers, Board Chair
- Ms. Christa Bailey, Board Co-Chair
- Ms. Paula Ferrell, Board Treasurer

Board Members not in Attendance:

- Ms. Samantha Johnson, Board Member
- Ms. Brittany Bartusek, Board Member
- Ms. Tracy Newman, Board Member

Others in Attendance:

- Mr. Phil Scarpelli, FOA President and CEO
- Ms. Rebecca Melick, Brevard C.A.R.E.S. Executive Director
- Mr. Don Johnson, Family of Agencies CFO
- Mrs. Taheerah Jones, Board Liaison

Dan Rodgers calls the meeting to order at 4:47 pm.

Mr. Rodgers reminded members that if they had a real or perceived conflict of interest to please complete the Conflict-of-Interest form. None reported.

Consent Action Items

Mr. Rodgers asked the Board to make a motion to approve the agenda by consensus.

Motion: Ms. Ferrell moved to approve the agenda. This agenda is approved by consensus.

Ms. Rodgers asked the Board to make a motion to approve the minutes from the January Advisory Board meeting.

Motion: Ms. Ferrell moved to approve the meeting minutes from the January Advisory Board Meeting. The motion to approve the meeting minutes were approved by consensus.

Informational Items

Mr. Scarpelli initiated the discussion by informing us that our ITN submission for the Circuit 9 and 18 contracts has been successfully completed. This year, there has been a restructuring of circuits and contracts for re-procurement directed by the secretary, leading us to pursue circuits 9 and 18.

We have received confirmation and approval of our proposal. Notably, there were two competitors bidding on circuit 9 (Orange and Osceola counties) and only one bid on circuit 18 (Brevard and Seminole counties). As a result, it is likely that we will secure Seminole and Brevard counties, potentially expanding into Seminole county and positioning us as a four-county system of care. The leadership team will be available to address any queries, and we will provide further updates following the conclusion of negotiations.

Mr. Scarpelli also emphasizes that this has been a significant focus of our agenda, and the team has diligently prepared for any questions that may arise during the negotiations.

Mr. Rodgers introduces Ms. Melick to present the Executive Director Report.

Ms. Melick shares we have several events planned for the month of February to celebrate Black History Month and Valentines Day. We are having candy grams for staff to send to their co-workers, as well as a “Guess How Many are in the Jar” game. We had a screening of a movie in our office, Hidden Figures, and we had a nice turn out of staff. We are also having a soul food pop up tent later in the month to support black owned businesses. We will end the month by taking a field trip up to the Harry T. Moore Museum, where we will be having a tour to learn about the history there. We are looking forward to these various celebrations throughout the month.

Ms. Melick states she is pleased to announce some positive developments concerning PLL. In early January, Jay Jannett assumed the position of our new PLL Therapist. After a temporary hiatus, PLL services are now operational once more, with a new cohort set to commence on 2/15/24. Please continue sending your referrals our way.

Ms. Melick shares the Brevard County Fire and Rescue contacted us, noting the necessity for mental health crisis response in situations where law enforcement isn't present. The North and South Community MRT Teams are partnering with Brevard County Fire Rescue to support both families and fire rescue personnel. They are conducting training sessions for the staff on the range of services offered by MRT and will also be participating in ride-along.

Ms. Melick informs us that our clinical department is currently fully staffed, with no vacancies. Across the agency, there are only two vacancies in the non-judicial unit.

Ms. Melick announces that in January, our monthly Parent Support Group commenced under the guidance of our BBHE Team. Kayla Farmer, the lead care coordinator on the BBHE team, is facilitating this in-person group every month within the community.

Ms. Melick also provided information on the upcoming community events:

- Community Baby Shower at Discover Life Church on 2/17/2024
- Soul Food Pop Up Tent at our office on 2/21/2024 from 11am-2pm
- Tour of the Harry T. Moore Museum in Mims on 2/27/24 at 2:30pm

Mr. Rodgers introduces Don Johnson to present the financial report.

Mr. Johnson reports that the financials under review span the first half of the year, with January's financials expected by Friday. Brevard CARES is in good shape, with revenues exceeding total expenditures by approximately 2.6% year-to-date. This surplus is attributed to expenditure reimbursement timing differences, such as when credit card bills are paid. The expenditure budget presented reflects only the DCF contract amounts, while grant budgets are continuously adjusted as additional funding becomes available. CARES is not operating at a deficit, and there are no significant areas of concern. Further budget updates will be provided soon.

Mr. Rodgers asks if anyone wants to comment and then adjourns the meeting at 5:21 pm.

The next meeting will be held on April 10, 2024, in person at the CCC office.

Member/Public Comment:

There was none.

The meeting adjourned at 5:21pm.

Respectfully Submitted,
Taheerah Jones
Board Liaison