

## PROCEDURE

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<b>Series:</b>	<b>Operating Procedures</b>	<b>COA: CM 1, 4 CFOP:</b>
<b>Procedure Name:</b>	<b>Brevard C.A.R.E.S. Cribs for Kids Procedure</b>	
<b>Procedure Number:</b>	<b>OP BC 1044</b>	
<b>Reviewed Date:</b>	<b>N/A</b>	
<b>Revision #/Date:</b>	<b>(1) 08/20/2012, (2) 02/16/2017, (3) 04/23/2021, (4) 05/22/2023</b>	
<b>Effective Date:</b>	<b>10/25/2010</b>	
<b>Applicable to:</b>	<b>Brevard C.A.R.E.S. Employees</b>	

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**SUBJECT:** Brevard C.A.R.E.S. executed a trademark licensing agreement between SIDS of Pennsylvania, (a nonprofit organization incorporated in the Commonwealth of Pennsylvania) to provide educational workshops on safe sleep practices and on the dangers of co sleeping.

**PURPOSE:** This operating procedure outlines Brevard C.A.R.E.S. protocol for all families receiving services through Brevard C.A.R.E.S. Cribs for Kids. This procedure will clarify the protocols and steps taken by the Brevard C.A.R.E.S. staff to ensure prompt quality access to services, and integrity and confidentiality for identified families to the services offered by the Brevard C.A.R.E.S. Cribs for Kids Program. The proper application of this procedure will ensure that Brevard C.A.R.E.S. meets its commitment to ensure continuity of care for families using the strength based wraparound principles of care.

**PROCEDURE:** The primary purpose of Brevard C.A.R.E.S. is to prevent child abuse and neglect by promoting child safety initiatives through education, support and family strengthening. During child rearing, the most important issue is child safety and C.A.R.E.S. family driven planning always keeps child safety at the forefront. In addition, Brevard C.A.R.E.S. recognizes the need to increase and create new community resources to support families and currently offers a full continuum of care that ranges from meeting basic family needs to highly acute and complex service delivery plans. The addition of the Cribs for Kids initiative has further enhanced the agency's mission of preventing child abuse by raising community awareness in order to reduce infant deaths and will provide appropriate sleep environments through community education, awareness and the distribution of safe cribs.

Brevard C.A.R.E.S. conducts Safe Sleep Workshops at the Family Resource Center. Safe Sleep Workshops are scheduled at other locations as needed. The Graco Pack 'n Plays (cribs) are distributed to residents of Brevard County who comply with the following guidelines:

1. Requests for a crib can be made through a referring agency and self-referrals will also be accepted.
2. All Cribs for Kids Workshops are available on the Brevard C.A.R.E.S. website and updated regularly. Workshops are held as frequently as needed. Cribs for Kids has also

implemented an online class where the Parent/Caregiver take the Cribs for Kids Workshop online: <https://www.safesleepacademy.org/safe-sleep-training/>

3. The infant in need of a crib must be a Brevard County resident and be under 12 months of age.
4. Unless there are multiple births, the family can receive only 1 crib per household.
5. Parent/Caregiver will be required to complete a Cribs for Kids Program Referral Form (Attachment E).
6. The Parent/Caregiver will complete the SIDS and Safe-Sleep Beliefs Questionnaire, SIDS Risk Reduction Education Checklist (Attachment A) and the Hold Harmless Release Form (Attachment C) when they arrive at the Brevard C.A.R.E.S. Family Resource Center to participate in the Cribs for Kids Workshop.
7. Education includes the "Back to Sleep" initiative (based on the American Academy of Pediatrics recommendation of back sleep positions for infants that was launched in 2001.)
8. After the Parent/Caregiver completes the Cribs for Kids SIDS Risk Reduction Education checklist and the Cribs for Kids Program Referral Form – Agreement for Referral stipulating how the family will use the crib and that safe sleeping practices will be followed, the request for the Pack and Play is processed by Brevard C.A.R.E.S.
9. The Parent/Caregiver will be informed by 'Cribs for Kids' that a Pack and Play will be distributed from the manufacturer (Graco) to the family's residence within 2-4 weeks. The Parent/Caregiver will receive the Pack and Play directly at the address provided.
10. At the 90 day follow up, a Program Compliance Questionnaire is distributed to each family participant that examines that examines sleep habits post workshop completion.
11. At each Cribs for Kids Workshop, a consumer satisfaction survey is distributed.
12. The data is reviewed during Performance Quality Improvement meetings.

BY DIRECTION OF THE PRESIDENT AND  
CHIEF EXECUTIVE OFFICER:



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PHILIP J. SCARPELLI  
President and Chief Executive Officer  
Brevard Family Partnership / Family of Agencies

APPROVAL DATE: 10/24/23

## Attachment B

Recipient Name: \_\_\_\_\_

Care Coordinator: \_\_\_\_\_

## **‘Cribs for Kids’<sup>®</sup>**

### ***Program Compliance Questionnaire***

1. Are you using the Pack-N-Play every time your baby sleeps?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
2. Which way are you laying your baby down when he/she sleeps?  
Back                      Side                      Stomach                      Other
3. Do you keep blankets, stuffed animals, and pillows out of the crib when baby is sleeping?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
4. Do you ever put your baby on the sofa or bed alone (even if only for a few minutes)?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
5. Do you know not to ever put your baby on a sofa, recliner, waterbed, beanbag chair, air mattress, or soft mattress? \_\_\_\_\_ Yes \_\_\_\_\_ No
6. Are you and/or other family/household members smoking while holding the baby or in the same room with the baby? \_\_\_\_\_ Yes \_\_\_\_\_ No
7. Have you discussed with your daycare provider about putting your baby on his/her back?  
\_\_\_\_\_ Yes \_\_\_\_\_ No
8. Does your daycare provider have an appropriate bed for the baby?  
List: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Attachment D

In order to continuously improve services and supportive resources for our families, Brevard C.A.R.E.S. would like to have your feedback regarding the Cribs for Kids services. Please take a couple of minutes to complete this survey and return to the Brevard C.A.R.E.S. Administrative Assistant.

<i>Please check the best answer</i>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
The Cribs for Kids Workshop facilitator was knowledgeable and informative.			
The Cribs for Kids Workshop facilitator responded appropriately to questions and comments.			
My family was able to access the Cribs for Kids Workshop in a timely manner.			
I was supplied with the tools and resources needed to participate in the Cribs for Kids Workshop.			
The Cribs for Kids Workshop was helpful to my family.			
I would recommend the Cribs for Kids Workshop to other families.			

Additional Comments:

Thank you for taking the time to complete this survey, your comments are valuable to us!