



## ADVISORY BOARD MEETING

August 9, 2023

### BOARD MEETING MINUTES

#### **Board Members in Attendance:**

- Mr. Dan Rodgers, Board Chair
- Ms. Paula Ferrell, Board Treasurer
- Ms. Tracy Newman, Board Member

#### **Board Members not in Attendance:**

- Ms. Christa Bailey, Board Co-Chair
- Ms. Brittany Bartusek, Board Member
- Ms. Samantha Johnson, Board Member

#### **Others in Attendance:**

- Mr. Phil Scarpelli, FOA President and CEO
- Ms. Rebecca Melick, Brevard C.A.R.E.S. Executive Director
- Mr. Don Johnson, Family of Agencies CFO
- Mrs. Taheerah Jones, Board Liaison

Dan Rodgers calls the meeting to order at 4:40.

Mr. Rodgers reminded members that if they had a real or perceived conflict of interest to please complete the Conflict-of-Interest form. None reported.

#### **Consent Action Items**

Mr. Rodgers asked the Board to make a motion to approve the agenda.

**Motion:** Mr. Rodgers moved to approve the agenda. This was seconded by Ms. Newman and the motion was passed unanimously.

Mr. Rodgers asked the Board to make a motion to approve the minutes from the June Advisory Board meeting.

**Motion:** Mr. Rodgers moved to approve the meeting minutes from the June Advisory Board Meeting. This was seconded by Ms. Ferrell and the motion was passed unanimously.

#### **Informational Items**

Mr. Scarpelli starts the meeting asking if the board members have anything they would like to discuss.

Ms. Ferrell states there is nothing new to report or discuss and everything looks good.

Mr. Scarpelli states they are looking at the reevaluation of health insurance and benefits for the FOA due to the cost of living rising.

Mr. Scarpelli also advises if the Advisory Board Members have any questions or concerns to contact him directly.

Mr. Rodgers introduces Ms. Melick to present the Executive Director Report.

Ms. Melick shares that as of July 1<sup>st</sup> we are no longer receiving funding for the Family Systems Trauma Team. The legislature declined to extend the funding into the new fiscal year. The staff that were originally on the team were able to switch to similar positions within the agency. They had a few referrals open but were able to assist the families and close out the cases. Any new referrals are being served through PLL.

Ms. Melick reports our community MRT Teams are partnering with 2 additional law enforcement agencies. The north team is partnering with Cocoa Police Department and our south team is partnering with Palm Bay Police Department. There will not be an imbedded unit there, but they are building relationships with the police departments in the hopes of receiving more referrals.

Mr. Scarpelli shares the MRT program will help to de-escalate issues within our community.

Ms. Melick mentions our team is almost full and there is only 1 vacant position available.

Ms. Melick reports it's been 2 years since the substance exposed newborns unit (SENS) has started. CARES, Family Allies and DCF are all working together to complete a refresher training that will be available to the frontline staff throughout all agencies.

Ms. Melick shares there will be a community baby shower at the Discover Life Church on August 19, 2023. It is open to all board members who would like to attend.

Mr. Rodgers introduces Mr. Johnson to present the Financial Report.

Mr. Johnson reports they are finalizing the finances for the last fiscal year. June and July will be provided in the very near future.

Mr. Johnson also reports the CBC audit, which includes Brevard CARES, NCFIE and BFP will now be combined to include Family Allies. Historically, Family Allies has always had their own audits, but since the bylaws have changed there will be one set of financials that will cover all agencies.

Mr. Johnson ends his report stating there are no areas of concern or financial impacts as we close out the fiscal year.

The next meeting will be held on September 13<sup>th</sup> at 4:30 pm via Zoom.

Mr. Rodgers asks if anyone wants to comment and then adjourns the meeting at 5:09 pm.

**Member/Public Comment:**

There was none.

The meeting adjourned at 5:09 pm.

Respectfully Submitted,  
Taheerah Jones  
Board Liaison