

Brevard C.A.R.E.S. BOARD OF DIRECTORS Meeting
JANUARY 12, 2022
BOARD MEETING MINUTES

Board Members in Attendance: Mr. Dan Rodgers, Board Chair; Ms. Paula Ferrell, Board Treasurer; Ms. Tracy Newman, Board Member; Ms. Brittany Bartusek, Board Member;

Board Members Absent: Ms. Christa Bailey, Board Co-Chair;

Others in Attendance: Ms. Kathryn Parker, Brevard C.A.R.E.S. Executive Director; Ms. Osha Fordom, Board Liaison; Heather Gibb, Brevard C.A.R.E.S. Safety Services Senior Manager

Mr. Rodgers welcomed everyone to the meeting.

Mr. Rodgers reminded members that if they had a real or perceived conflict of interest to please complete the Conflict of Interest form (available at meeting). None was reported.

Consent Action Items

Mr. Rodgers asked the Board to make a motion to approve the agenda.

Motion: Ms. Newman moved to approve the Board Meeting Agenda. This was seconded by Ms. Ferrell and the motion was passed unanimously.

Mr. Rodgers asked the Board to make a motion to approve the minutes from the November Board meeting.

Motion: Ms. Farrell moved to approve the meeting minutes from the September Board Meeting. This was seconded by Ms. Newman and the motion was passed unanimously.

Informational Items

Ms. Parker presented the Executive Director's report. Ms. Parker reported as follows:

- Over the holiday season CARES provided gifts to over 475 children. It is a labor-intensive process but one the CARES team looks forward to every year.
- Brevard CARES was awarded the full COA accreditation that is good until November 30, 2025. Once the final report is received it will be shared with the Board.

- Central Florida CARES Managing Entity has awarded Brevard CARES an additional \$61,192.61 in reoccurring funding to the MRT existing contract. This takes the contract from \$522,481 to \$588,674. The goal of this funding will give CARES the ability to increase clinical services and begin the process of applying to private insurance panels for these services.
- Hiring and retaining employees is a challenge based on the wages CARES can offer versus other industries. They currently have six different positions with nine staff members needed. The greatest need is in the Non Judicial In Home Services Units. The FOA currently is offering sign on and referral bonuses. They are also gearing up to host their first Job Fair in February.
- CARES has outgrown it's current location and is in need of a bigger office to house all employees. A potential location has been identified in Rockledge and if they move forward the space will be shared with Family Allies.

Mr. Johnson presented financial statements for October and November 2021.

Member/Public Comment:

There was none.

Meeting adjourn at 5:25 pm.

Respectfully Submitted,
Osha Fordom
Board Liaison

Approved by the Board of Directors at the February 9th, 2022 Board Meeting