



Series: Operations **COA:** CM 7.03
Policy Name: Targeted Case Management- Case Load Limitations
Policy Number: OP BC 1035
Revision #/Date: N/A
Effective Date: 08/27/2013
Review Date: 04/13/2021

Applicable to: Brevard C.A.R.E.S. Staff

SUBJECT: The purpose of this operating procedure is to provide parameters on the client to staff ratio for Targeted Case Managers.

PURPOSE: To establish a procedure that complies with the Florida Medicaid standards of case load sizes for Targeted Case Managers.

References

Florida Medicaid Mental Health Targeted Case Management Handbook, Agency for Health Care Administration

Scope

This procedure applies to all Brevard C.A.R.E.S. Targeted Case Manager positions.

Procedure

Per the Florida Medicaid Mental Health Targeted Case Management Handbook, Agency for Health Care Administration, the maximum caseloads for Targeted Case Managers are as follows:

1. For Children’s Mental Health Targeted Case Management, the maximum caseload is 20 recipients per Targeted Case Manager.
2. For Adult Mental Health Targeted Case Management, the maximum caseload is 40 recipients per Targeted Case Manager.
3. If a Mental Health Targeted Case Manager has a combined caseload, child counts as two. The Mental Health Targeted Case Manager must be certified to serve both target groups.
3. For Intensive Case Management Team Services, the maximum average caseload for a team is 15 recipients per each Team Case Manager.

BY DIRECTION OF THE EXECUTIVE
DIRECTOR:



KATHRYN PARKER
Brevard C.A.R.E.S.

DATE: 4/13/2021