

POLICY

Series:	Governance	COA: GOV 6 CFOP: 15-4
Policy Name:	Sunshine Compliance	
Policy Number:	GOV 014	
Reviewed Date:	01/21/2013, 08/08/2016, 01/31/2020, 6/16/2020	
Revision #/Date:	(1) 2/28/2013	
Effective Date:	11/30/2008	
Applicable to:	All Brevard Family Partnership (BFP) Family of Agencies Board of Directors, All BFP Family of Agencies Staff	

PURPOSE: Business According to the Sunshine Law

References: GOV-011: Governance Model; Chapter 286.011, Florida Statutes

POLICY:

Ensure that Brevard Family Partnership Family of Agencies follows all laws.

Brevard Family Partnership strives to conduct business in accordance with all state and federal laws as well as city and county ordinances. The Brevard Family Partnership Family of Agencies Board of Directors conducts all business accordingly. This policy outlines how the Board conducts business in an open and transparent manner.

OPERATING IN THE SUNSHINE

Florida Sunshine Law requires that state and local boards and their committees hold meetings that are open to the public, reasonable notice must be given and minutes taken. Boards or committees can discuss and transact business only in that forum. As such, Brevard Family Partnership Family of Agencies posts all meetings in accordance with the guidelines of the Sunshine Law. Meetings of the Boards or Board committees are publicly posted at least seven days prior to the meeting date. Special Meetings and Executive Sessions of the Boards or committees are posted at least 48 hours prior to the meeting (when feasible) ensuring provisions are taken to allow the public access to information regarding the meeting. Special Meetings and Executive Sessions will be afforded the most appropriate and effective notice under the circumstances. This includes any and all venues in which two or more Board members are gathered to conduct business on behalf of Brevard Family Partnership Family of Agencies or where discussions are likely to be held. Committees of the Board or subcommittees, who will provide a recommendation to the BFP Family of Agencies Board, are also subject to the Sunshine Law.

Approved by the Brevard Family Partnership Board of Directors on June 25, 2020.

AS APPROVED BY THE BOARD OF DIRECTORS:



BARBARA J. LOFTUS
Board Chair

Signature Date: 8/18/2020

BY DIRECTION OF THE CHIEF EXECUTIVE OFFICER:



PHILIP J. SCARPELLI
Chief Executive Officer

Signature Date: 8/18/2020