

## POLICY

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**Series:** Board Governance COA: GOV 2, 7  
CFOP:

**Policy Name:** Board Member Role  
**Policy Number:** GOV009  
**Reviewed Date:** 01/21/2013, 3/9/2020, 6/16/2020, 1/18/2022  
**Revision #/Date:** 06/1/2016, 3/8/2019, 6/25/2020, 1/27/2022  
**Effective Date:** 11/01/2008

**Applicable to:** Brevard Family Partnership Family of Agencies (BFP FOA) Board of Directors, Officers and Volunteers

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**SUBJECT:** Board Member Role

**PURPOSE:** The Brevard Family Partnership Board is responsible for overseeing the mission, purpose, and strategic direction of the organization. Its duties include participation in strategic planning, fiduciary oversight, and policy decision making. Members must be willing to attend the requisite meetings, follow through on commitments, and participate fully in the decision-making process. The board also presents the organization's image to the community and solicits support in achieving Brevard Family Partnership Family of Agencies goals.

**References:** GOV-011: Governance Model, GOV- 005: Board Donations, GOV006 Board Recruitment

**POLICY:**

The Brevard Family Partnership Board is responsible for overseeing the mission, purpose and strategic direction of the organization and its family of agencies. Board duties include participation in strategic planning, fiduciary oversight and policy decision making. Members must be willing to attend the requisite meetings, follow through on commitments, and participate fully in the decision-making process. The board also presents the organization's image to the community and solicits support in achieving Brevard Family Partnership Board Family of Agencies goals.

**The following are the primary tasks of Board Membership:**

- Act as the fiduciary and guardian of the organizational assets;
- Review and approve the annual Brevard Family Partnership FOA budgets;
- Establish short and long-term goals;
- Assess progress toward goals;
- Assume stewardship responsibility for Brevard Family Partnership FOA finances;
- Review and where applicable set policies for the overall governance of the agency, and
- Abide by Carver governance process.

## Expectations of the Members of the Board

- Attend regularly scheduled board meetings in accordance with the company Bylaws.
- Participate in board committee work.
- Become informed about the policies and programs of Brevard Family Partnership and the Family of Agencies.
- Participate in fundraising activities and special events sponsored by Brevard Family Partnership and the Family of Agencies.
- Contribute financially according to ability and Board donation policy.
- Participate in board orientation activities.
- Act as an informed advocate of Brevard Family Partnership and the Family of Agencies.

Approved by the Brevard Family Partnership Board of Directors on January 27, 2022.

AS APPROVED BY THE BOARD OF  
DIRECTORS:



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BARBARA J. LOFTUS  
Board Chair

Signature Date: 2/9/2022

BY DIRECTION OF THE CHIEF EXECUTIVE  
OFFICER:



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PHILIP J. SCARPELLI  
President and Chief Executive Officer

Signature Date: 2/9/2022