

Brevard C.A.R.E.S. BOARD OF DIRECTORS Meeting
September 1, 2021
BOARD MEETING MINUTES

Board Members in Attendance: Mr. Dan Rodgers, Board Chair; Ms. Christa Bailey, Board Co-Chair; Ms. Paula Ferrell, Board Treasurer; Ms. Tracy Newman, Board Member; Ms. Brittany Bartusek, Board Member;

Others in Attendance: Ms. Kathryn Parker, Brevard C.A.R.E.S. Executive Director; Ms. Rebecca Melick, Brevard C.A.R.E.S. Director of Operations; Ms. Osha Fordom, Board Liaison; Jonathan Smith, One Source Homeless Veterans; Karen Davis, FOA PR Coordinator; Katie DiLoreto, Rock Paper Simple

Mr. Rodgers welcomed everyone to the meeting and asked everyone to state their name for the record.

Mr. Rodgers reminded members that if they had a real or perceived conflict of interest to please complete the Conflict of Interest form (available at meeting). None was reported.

Consent Action Items

Mr. Rodgers asked the Board to make a motion to approve the agenda.

Motion: Ms. Bailey moved to approve the agenda with the removal of Mr. Phil Scarpelli and Mr. Don Johnson. This was seconded by Ms. Ferrell and the motion was passed unanimously.

Mr. Rodgers asked the Board to make a motion to approve the minutes from the August Board meeting.

Motion: Ms. Bailey moved to approve the meeting minutes from the August Board Meeting. This was seconded by Ms. Ferrell and the motion was passed unanimously.

Informational Items

Mr. Rodgers introduced and welcomed Ms. DiLoreto to the meeting. Ms. DiLoreto discussed with the Board ideas on how the Board could promote CARES in the community and possible fundraising opportunities. Ms. DiLoreto suggested using CARES website as an informational tool and she will create an email for Board Members to use when soliciting volunteers or donors and she will create a trifold information card for Board Members to distribute.

Ms. Davis left the meeting.

Ms. Parker presented the Executive Director's report. Ms. Parker reported as follows:

- Brevard CARES COA site visit is scheduled for Monday October 4th. Once Ms. Fordom receives the interview scheduled she will contact the Board Members to inform them of their interview time.
- Brevard Family Partnership is in the final stages of Brevard CARES Annual Report it should be available at the next Board meeting.

- Ms. Christine Williams Kelly will do a presentation on MRT at the 2021 Child Welfare Summit.

Ms. Parker presented the Monthly Data Report for July 2021.

Ms. Parker presented Brevard CARES FY21/22 Budget for the Board to review and discuss.

Mr. Rodgers asked the Board to make a motion to approve Brevard CARES FY21/22 Budget.

Motion: Ms. Bailey moved to approve Brevard CARES FY21/22 Budget. This was seconded by Ms. Ferrell and the motion was passed unanimously.

Member/Public Comment:

Mr. Rodgers thanked Mr. Smith for attending our meeting as a guest.

Motion: Ms. Ferrell moved to adjourn the meeting. This was seconded by Ms. Ferrell and the motion was passed unanimously.

Respectfully Submitted,
Osha Fordom
Board Liaison

APPROVED BY THE BOARD OF DIRECTORS ON NOVEMBER 10, 2021