



Series: Governance COA: GOV 2.02, GOV 5-7, PQI
1.01
Policy Name: Board Self- Assessment
Policy Number: GOV BC1016
Revision #/Date: 10/5/2016
Reviewed Date: 04/14/2021
Effective Date: 02/01/2013
Applicable to: Brevard C.A.R.E.S. Board of Directors

SUBJECT: Board Self- Assessment and Strategic Planning

PURPOSE: To define the Board of Directors self- evaluation process and regular review of the organization’s strategic direction to ensure its effectiveness, efficiency and compliance with regulatory standards and law.

POLICY:

Boards have responsibility to assess periodically and comprehensively the performance of individual board members eligible for reelection or reappointment and the overall board’s effectiveness. This process should include evaluation of the board’s composition, process of identifying and recruiting prospective board members, committee structures, meetings, relationships with key constituencies, and overall performance as a Board.

The Brevard C.A.R.E.S. Board of Directors will assess its own performance as a board in order to identify its strengths and areas in which it may improve its functioning. While the board sees its role of assessing its performance as ongoing, it sets aside time at its annual retreat to discuss the results of self-evaluation among its members. More formally the Brevard C.A.R.E.S. Board of Directors will participate in a self-assessment annually. This assessment will serve to evaluate the strengths and expertise of Directors and areas for potential member recruitment. The Board of Directors will hold an annual Board Retreat for the purpose of strategic planning, self- assessment, and organizational analysis. The self -assessment will be both a formal method conducted annually and an informal method conducted ongoing.

The Board of Directors will review the most recent organizational strategic plan and annual goals and objectives. In addition, the agency goals will be reviewed annually and feedback from this process as well as the self- assessment will provide the framework for the newly established goals and objectives. The board may also review its previous self-assessment summaries.

The purpose of the board self-evaluation is to identify those areas of board functions that are working well and those that may need improvement. The board self-evaluation speaks to the board as a whole, not to individual members. It is the evaluation process of the overall effectiveness of the board as a decision-making group.

Brevard C.A.R.E.S., Inc. Policy and Procedure Manual

Approved by the Brevard C.A.R.E.S. Board of Directors April 14, 2021

AS APPROVED BY THE BOARD OF DIRECTORS:



Dan Rodgers
Board Chair

Signature Date: 04/14/2021

BY DIRECTION OF THE EXECUTIVE DIRECTOR:



Kathryn Parker
Executive Director

Signature Date: 04/14/2021